

TO: All OA Employees
FROM: Michael Keathley, Commissioner
DATE: April 5, 2006
RE: Pilot Program for Online Pay Information

The Office of Administration and MOSERS have developed a method for you to view your individual payroll Statement of Earnings and Deductions online through MOSERS' secured website. In order to evaluate this project, the Office of Administration has been designated as the pilot group.

In order to access the information on the website, MOSERS has provided an instructional pamphlet for obtaining your personal identification number (PIN). The pamphlet is located at http://www.mosers.org/assets/pdfs/request_password.pdf. Beginning with the April 14, 2006 payroll checks, OA employees who are members of MOSERS will be able to access their calendar year 2006 Statements of Earnings and Deductions at the "Member Login" portion of www.mosers.org. You are encouraged to obtain your password through MOSERS prior to this pay date.

The objective of the pilot is to determine if posting online pay information is a feasible alternative to printing and distributing the Statements of Earnings and Deductions for direct deposit participants. Your Statements of Earnings and Deductions will continue to be printed during the initial phase of the pilot period. The concern that some of you do not have access to the internet at work or home has already been recognized and will be evaluated during the pilot program.

Your feedback regarding this pilot is requested. Comments and questions regarding the online statement project can be directed to OAPilot@oa.mo.gov. A "Frequently Asked Questions" web page will be developed at a later time if your questions indicate it is needed.

Any **payroll** related questions should be directed through OA's Human Resources Office to LeAnn Meyer at 573-522-4169.