



SHRMC

State Human Resource Management Council

MEETING NOTES January 14, 2016

In attendance:

Tom Fast, OA

Stacy Jacobs, STC

Bryan Howard, DESE

Dianne Sackett, DMH

Amanda Bock, MDC

Anna Wainscott, DSS

Dana Kixmiller, DHE

Lisa Verslues, MOSERS

Velma Long, DOC

Kim Johnson, OA

Jennifer Hentges, MDA

Jan Friedewald, OSCA

Sandy Doyle, MGC

Guy Krause, OA

Trudie Royse-Keefe, DSS

Dwan Ruppel, DOC

Dawn Plybon, DSS

Rachel Potts, DED

Darlene Robinett, DOR

Laura Hoskins, DED

Stacy Kaiser, MODOT

Michelle Jacobsen, DHSS

Michelle Loethen, DOLIR

Curtis Forck, OA

Aaron Hart, OA

Carol Newgaard, SAO

Sherrie Brown, SAO

Josh Runyan, DOR

Welcome – Tom Fast

Disaster Services – Joan Keenan, DMH

Joan Keenan, the Coordinator of the Office of Disaster Services for the Department of Mental Health gave a presentation on disaster services. She provided a number of handouts that were of interest and discussed how different people viewed disasters and what a disaster was to them. Missouri is in the Top 10 for having the highest numbers of presidentially declared disasters. She discussed absenteeism and presenteeism. She talked about how an employee acts when their focus is elsewhere and their thoughts are not on work. She talked about creating your own emergency kit and how often to check it.

Joan shared a video -

https://www.youtube.com/watch?v=zcnA_Cq_Csk – called RunHideFight that covered an active shooter event.

Joan shared a variety of thoughts with us about being prepared and communicating our plans. One item was [Do One Thing](#), a service that anyone can sign up for to receive monthly preparedness messaging. Another item about [Psychological First Aid for Leadership](#) Joan felt would be especially helpful for new supervisors and managers.

Joan's contact information is below:

Joan Keenan, MBA, PHR
Coordinator / Office of Disaster Services
Missouri Department of Mental Health
573-526-6962
joan.keenan@dmh.mo.gov

Stay connected and support our mission:

Disaster Services Facebook - www.facebook.com/DisasterServices.DMH/

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Disaster Distress Helpline: 1-800-985-5990 | Text "TalkWithUs" to 66746
<http://disasterdistress.samhsa.gov> | Facebook: [/distresshelpline](https://www.facebook.com/distresshelpline) | Twitter: [@distressline](https://twitter.com/distressline)

Office of Administration Personnel Update – Guy Krause

Guy spoke briefly about the Total Compensation Study that is now under way. They have held one teleconference and one meeting with the vendor, CBIZ, to date and have provided some information. They are collecting more information at this time.

There was nothing to report on yet on the Executive Order on gender pay equity that had recently come out. The Executive Order (15-09) can be found at <http://governor.mo.gov/news/executive-orders/executive-order-15-09>.

Office of Administration Accounting Update – Curtis Forck

Curtis said that Accounting is working on providing an FAQ for 1095C's that will be on ESS. 1095C's will have Accounting's address on them, so any that are undeliverable will be returned to Accounting rather than the agency.

Leave with Pay – Workers' Compensation

Based on some recent emails and questions, some discussion was held on the use of the LWPW2 code.

Agencies should work with their general counsels for advice on the application of this leave code

Other items

Darlene Robinett mentioned that work is being done on the SHRMC website to update it and bring it up to spec with other state websites. If you have any thing you would like to see changed or added to the website, let her or Tom Fast know.

The meeting was adjourned.

Next Meeting
February 11, 2016 – 8:30 a.m. to 10:30 a.m.
Room 500 HSTOB