

MEETING NOTES

December 11, 2014

In Attendance:

Debbie Davis, CU
Keith Dudenhoeffer, DIFP
Sandy Doyle, MGC
Jessica Opie, OA
Stacey Jacobs, STC
Darlene Robinett, DOR
Carol Newgaard, SAO
Gina Hall, PD
Jerri Denton, OA
Peggy DeMeurers, MCHCP
Alison Robinson, DSS
Janet Owens, DHSS
Dwan Ruppel, DOC
Libbie Farrell, OA

Kristy Johnson, MSHP
Cara Edgar Wells, DMH
Bryan Howard, DESE
Cara Malzner, DHSS
Kim Johnson, OA
Gwen Petet, DHSS
Michelle Loethen, DOLIR
Penny Schrock, DSS
Janice Frank, DPS
Sherrie Brown, DED
Sylvia Talley, DSS
Mari Jo Wilkes, DNR
Anna Wainscott, DSS
Lisa Schuster, DIFP

Welcome – Keith Dudenhoeffer, DIFP

Office of Administration- Jennifer Calvin, Employee Services

Melissa Theis, Pay Leave and Reporting

Annette Tull, Pay Leave and Reporting

Annette Tull spoke to us regarding the new Jobs.mo.gov website. The website gives all state agencies the ability to post job opportunities free of charge and to have the Office of Administration open job classes with just a few clicks. The web page will be available December 15, 2014 for people to browse and on January 5, 2015 will be available for all state agencies to post their job opportunities. The applicants will be able to view the opening and apply from the same page.

Melissa Theis, spoke to us about the MAIRs system. Mrs. Theis ran through most all of the functions that MARS has and how they can help all state agencies during the hiring processes. She also went through the certificate process for both merit and non-merit agencies.

Jennifer Calvin explained to us the different types of promotions based on the needs of the agency. The non-competitive, in-training and the specific experience and gave us examples of each.

Accounting – Libbie Farrell

CYE Memo came out December 11, 2014. Also, we needed to look at the mismatch report so that the W2s can be distributed correctly. Mrs. Farrell also reminded us that the 2015 rate for health insurance will be taken out on the December 31, 2014 pay check and the dental and vision on the January 15, 2015 check.

OA Personnel – Jerri Denton

Wanted to let us know that the minimum wage went up to \$7.65 and we needed to make sure we adjust hourly wages accordingly.

OA is watching Senate Bill 44 which would require criminal background checks done post offer.

Open Discussion – All

Affordable Care Act – the question was brought up if anyone was going to make the retirees take a break before coming back to work or if departments were going to make them take a break before they are eligible for benefits? Not much was said and the dates October 16th thru October 15th is the year that they average the 30 hours an hourly employee has to have to be offered benefits.

Next Meeting
January 8, 2015
Room 500 HSTOB
8:30 a.m. to 10:30 a.m.