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MINUTES

November 8, 2006

8:30 a.m. – 10:30 a.m.

Missouri Department of Transportation, Creek Trail Drive

The meeting was called to order at 8:30 a.m. by Co-Chairs Les Balty and Pat Murphy.

**Agenda Items**

**OA Personnel Update – Gary Fogelbach, OA**

Gary offered a reminder to look at your part time positions. The new minimum wage law will affect some of these positions.

\* Paul Buckley gave an overview and answered questions about the new Performance Appraisal System. The new system should be operational by 04-30-07.

**OA Accounting Update – Vandee DeVore, OA**

Vandee reminded us that there have been no stop printing instructions as of yet with the online check stubs. She also asked about how other agencies were implementing Clean Desk Policies throughout the state. And if there were to be a different clean sweep date for leave what date would you like to see?

**Next SHRMC Meeting: January 10, 2006, 8:30 a.m.**

**Location: Department of Mental Health, 1706 East Elm, Conference Room B**

**Meeting adjourned.**

**\*THE HANDOUTS FOR THESE TOPICS ARE BELOW.**