



MEETING NOTES
September 12, 2013

In Attendance:

Anna Wainscott, DSS
Carol Newgaard, SAO
Guy Krause, OA Personnel
Kim Harris, MVC
Leda Edgar, DOC
Libbie Farrell, OA Accounting
Mari-Jo Wilkes, DNR
Darlene Robinett, DOR
Debbie Davis, Credit Unions
Janice Frank, MVC
Janet Owens, DHSS
Peggy deMeurers, MCHCP

Tom Fast, OA HR
Vicki Glenn, MGC
Penny Schrock, DSS
Dorothy Session, DOL
Michelle Jacobsen, DHSS
Meredith Curry, DHSS
Alan Forbis, OA Personnel
Stacy Rackers, DIFP-DOF
Jessica Opie, OA Accounting

Welcome – Kim Harris, MVC

MO Jobs Website – Ed Greenslit, Workforce Development
www.Job.mo.gov

Mr. Greenslit went over the website, gave information about how to set up an account. He went through the website step by step on how to navigate the site and how it could benefit state agencies.

OA Accounting – Libbie Farrell/Jessica Opie

Libbie gave a reminder about open enrollment.

Jessica gave an update on the changes that were made to ESS. Effective 10/1/13 employees will have the ability to make name and address changes through ESS. When an employee makes changes an email will be sent to the ESS contacts letting them know when someone makes a change. A Mobius report will also be generated to help track those changes. Address changes will automatically be updated in all the systems; however name changes will require approval by HR.

Jessica also shared information regarding a letter that is to be sent out to all state employees regarding the Affordable Care Act Marketplace Notice. Beginning 10/1/13 all agencies will be responsible for providing this notice to all new employees within 14 days of when they start. Notices will have to be mailed; they may be emailed if they meet the electronic requirements.

OA Personnel – Alan Forbis

Alan provided information regarding upcoming training, both technical and soft skills training. They are currently providing data warehouse training and will be offering SAM II training after the first of the year.

Statewide Policy Group-Guy Krause

No update

Next Meeting

October 10, 2013

Gasconade Camp Conference Room, LCSOB

8:30 a.m. to 10:30 a.m.