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**MEETING NOTES**  
**June 21, 2012**

The meeting was called to order.

**Deferred Compensation Auto-Enrollment – Tasha Reinkemeyer & Casey Fick**

Tasha Reinkemeyer informed us that beginning July 1, 2012 all new part time & full time employees will be auto enrolled in Deferred Compensation to contribute 1% of their gross salary. If an employee doesn't want to contribute they will have to change the contribution amount to zero. New employees will be able to do this through SEBES, ESS, the Deferred Compensation web site, or by calling (800) 392-0925. The employee has 30 days to opt-out of the program and be given a full refund of any contributions made to that date. The refunds will be processed on the next business day and will be sent by check to the address listed on file. Temporary employees that go full time will not be flagged for the auto enrollment, agencies will need to go in and change the employee in the system. OHB432R1 is a new report in MOBIUS for Deferred Comp Auto-Enroll, which lists temporary employees that are NOT automatically enrolled into the Plan. Agencies will need to request access to the report through the normal process.

Casey Fick from MOSERS explained the importance of contributing in Deferred Compensation Plan and presented information comparing what an average employee needs at the time of retirement versus what the retirement plan offers.

The presentation is posted with these meeting minutes.

**Statewide Policy Committee Initiative Update – Policy Work Group**

The current focus of the team is to draft or create an operating structure that can be used to form a Statewide Policy Committee to begin looking at agency policies with the goal of creating some consistency. Guy Krause will participate on the committee. The next meeting is scheduled for June 28.

**Action Item:** If you are interested in participating on the Statewide Policy Committee, please let [Allan Forbis](#) know. Keep in mind this committee will be spending a lot of time reviewing and analyzing agency policies, not everyone's preference.

**OA Accounting Update**

Libbie indicated that the fiscal year end memo would be sent soon.

### **OA Personnel Update**

Guy discussed the Department's HR Committee initiated by Acting OA Commissioner Doug Nelson and indicated Acting Commissioner Nelson is ready to put the Statewide Policy Committee to work as soon as possible. This work group is focusing on review of agency bereavement leave and family medical leave policies, at this time.

### **Round Table**

There was discussion about changing the August meeting date, as it currently coincides with the Annual MO-SHRM Conference.

**Update:** The August meeting date has been changed from August 9 to August 16 in room 500 HSTOB.

### **Next Meeting**

The next SHRMC meeting will be on **July 12, 2012, room 500, Harry S. Truman Building.**

The meeting was adjourned.