

## MEETING NOTES

June 12, 2014

### **In Attendance:**

Debbie Davis, CU	Mari Jo Wilkes, DNR
Jennifer Wilbers, MGC	Janet Owens, DHSS
Meredith Curry, DHSS	Kerry Branch, DHE
Stacey Jacobs, STC	James Nelp, DOR
Jessica Opie, OA	Jerri Denton, OA
Tammy Cavender, DOLIR	Carol Newgaard, SAO
Sherrie Brown, DED	Stacey Rackers, DOF
Peggy DeMeurers, MCHCP	Cara Edgar-Wells, DMH
Gina Hall, MSPD	Tara Elliot, MODOT
Amanda Renn, MSHP	Dwan Ruppel, DOC
Samona Kosfeld, DOC	Amanda Baker, MSHP
Tom Fast, OA	Annette Tull, OA
Lisa Schuster, DIFP	

### **Welcome – Debbie Davis, CU**

### **Missouri Career Center – Cheri Tune**

Ms. Tune spoke of the help that the Missouri Career Center provides individuals to find work within the State of Missouri. They offer workshops to help with writing resumes, filling out applications and working on interview skills. They also provide assistance to employers who are looking for good qualified applicants. The jobs.mo.gov offers employers the opportunity to post job openings on their web site. All of these services are free of charge to both the applicant and the employer and they are for both the public and private sector applicants and employers.

### **Project Search – Hiring Persons with Disabilities – Duane Shumate, DMH,**

#### **Barb Gipin, DESE**

Mr. Shumate spoke of the opportunities for students with Developmental Disabilities through the Project Search program. This program is through the local school districts, DESE, DMH and business within communities. Project Search enables the students to spend part of the school year learning a different variety of jobs, earn credit for school and get real work experience. Mr. Shumate is in need of hosts for this program and was hoping that 3 – 6 departments would participate in the program here in Jefferson City.

### **OA Accounting – Jessica Opie**

FYE – Supplemental Cycle was moved back 1 (one) day and there will be a memo with more details to follow.

**OA Personnel – Jerri Denton**

Pay Plan Hearing: PAB 1.8% increase

1 – 2 step increase depending on years of service.

**OA Personnel - Annette Tull**

Ms. Tull spoke about the Missouri Careers web site that will be coming. This web site will show the actual vacancies within state government. The merit and non-merit departments will also be able to post open positions on the site and there will be a link for the applicants to follow directly to the department's web site to view job descriptions and application.

**Next Meeting**  
**July 10, 2014**  
**Room 500 HSTOB**  
**8:30 a.m. to 10:30 a.m.**