



---

## MEETING NOTES

June 9, 2011  
8:30 a.m. – 9:30 a.m.  
Coca-Cola Community Room  
605 Washington Street

The meeting was called to order by Aaron Hart.

### **Employee Self Service – Stephanie Brooks, OA-ITSD**

Stephanie Brooks from OA-ITSD gave a brief demonstration of the Employee Self Service (ESS) program. This program is set to go live on July 1, 2011. HR training webinars are set for June 23-24. Information on the training webinars will be coming soon from Alan Forbis and the Center for Management and Professional Development. There will be notification to employees regarding ESS on a statewide basis from OA.

### **Office of Administration Accounting Update – Libbie Farrell**

The Division of Accounting is gearing up for Fiscal Year End. Libbie reminded us about PACC deadlines.

### **Office of Administration Personnel Update – Guy Krause**

Guy talked briefly on the Pay Plan Hearing that will be held on June 14 in Room 450 of the Governor's Office Building at 1:00. Guy spoke of how agencies may want to look at Within Grade Salary Advancement as an alternative to repositioning.

### **Center for Management and Professional Development – Allan Forbis**

Allan wanted to give us an update on what training is up to. They have been conducting some regional training as of late. They are also working on a new recognition program called "In the Spotlight" designed to showcase employee accomplishments. Employees can send it details of receiving a degree, certificate, CPA, or completion of a project that they are proud of. Allan hopes to get Department Directors and other top management to do videos to help showcase what makes state employees great and what their employees have accomplished. In the Spotlight is about four or five weeks out from going live.

**Next Meeting**

The next meeting will be at the Coca-Cola Community Room on July 14.

The meeting was adjourned.