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MINUTES  
April 8, 2010  
8:30 a.m. – 9:30 a.m.  
Missouri Department of Labor and Industrial Relations

The meeting was called to order at 8:30 a.m. by Carrie Haley.

**Job Point**

Job Point provides services to support state agencies in hiring people with disabilities. They assist in prescreening disclosures, interviewing process, hiring and long-term retention if you choose a Job Point candidate at no cost to the state agency.

**National Employee Health and Fitness Day – Pat Simmons**

- May 19 (third Wednesday in May)
- Theme is “It’s time to feel good!”
- Walking routes established
  - Greenway at Edgewood and Wildwood
  - 1738 East Elm
  - 1101 Riverside Drive
  - Missouri State Public Health Lab
  - Downtown Fitness Mile
- Encourage participation in outstate offices
- Need agencies for Downtown Fitness Mile
- Drawings for prizes

More information regarding National Employee Health and Fitness Day will be placed on the DHSS website ([www.dhss.mo.gov](http://www.dhss.mo.gov)) in the coming weeks. Attached is an electronic copy of the flier. Carrie Haley will forward additional information to SHRMC members as it becomes available.

**Personnel – Cara Edgar-Wells**

- Some classification registers are closed for recruitment. To re-open call Doug Smentkowski.
- Layoffs may be coming for some agencies. OA asked to be informed as soon as possible for better notification and processing.

- Many HR related legislation pending, but not much moving forward at this time because of the budget.
- Watching the possible elimination of the Truman Day Holiday – beginning this year.

### **Accounting - Libbie**

- Working on FYE schedule. If departments have re-organizations, let OA know.
- SEBES will be down this Friday from 3:00 p.m. to 8:00 p.m. for updates.
- Change in the report of employees not on Direct Deposit.
- Encourage employees to notify Human Resources of cancellations of deductions made from payroll for outside entities.

### **Meeting Frequency – Carrie Haley**

It has been suggested changing the frequency of the meetings to every six weeks or bi-monthly. After pros and cons were discussed, it was decided to not change the meeting schedule at this time.

Some suggested topics for future meetings:

- Workers' Compensation
- Unemployment Insurance
- Workforce Development, Rapid Response
- Deferred Compensation
- MOSERS – if legislative changes are enacted
- Commission on Human Rights
- Round Table Discussions

### **Open Discussion**

- The mandatory sexual harassment and diversity trainings were discussed.
  - State Library has free videos.
- Career Builders state contract expired beginning of April. Job postings are significantly more expensive.
  - MissouriCareersource.com has a free job posting service by the DED Career Centers.
  - Job Points is another good source.

### **Other Business**

**The next meeting will be May 13, 2010, at the Department of Labor and Industrial Relations, 3315 West Truman Boulevard.**

The meeting was adjourned.

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